

LIBRARIAN/HISTORIAN

Purpose:

To provide for storage, cataloging and maintenance of the SBCA historical and current documents. To make such material available to the SBCA members on a loan basis.

Activities:

Makes available to the membership, copies of original documents and letters, as well as historically significant articles and statistics through publication of these items in the Saint Fancier. This may be at the request of the Board or may be initiated by the Librarian/Historian.

Provides safe, protected, appropriate storage for materials and alerts Board to any needs that can't be met on-site.

Ads Fanciers, National Catalogs, and other material as appropriate.

Keeps records of all materials in library.

Mails materials on loan for limited time if appropriate request is made.

Keeps records to ensure care and return of all items.

Will be responsible for getting pictures of all recipients of special awards or special recognition made by the Board, including but not limited to: Lifetime Memberships, Gaines Sportsmanship Awards, National Specialty Dedications and other special recognitions or honors. Will submit the pictures to the appropriate Fancier, as well as the Annual, and in addition maintain a complete and current listing for each Annual. (This can be coordinated not only with the Show Chair, but the Advisor, as well as the Special Awards Chair if one has been appointed.)

Will also be responsible for videotaping the National for the Club's Library and for potential sale. (This can be coordinated with the Education Chair as well as the Advisor.)

Other:

Must have appropriate storage area available

This position receives postage reimbursement upon submission of appropriate receipts to the Treasurer.

